

Inspection Information (2018-2019)

Reporting In

- "Good morning sir/ma'am," (Inspector takes the grading sheet) "cadet (rank, last name) reports ready for inspection, sir/ma'am."

Chain of Command

- **President of the United States:** The Honorable Donald J. Trump
- **Vice President of the United States:** The Honorable Mike R. Pence
- **Secretary of Defense:** The Honorable James N .Mattis
- **Secretary of State:** The Honorable Mike R. Pompeo
- **Secretary of the Air Force:** The Honorable Heather A. Wilson
- **Chairman of the Joint Chiefs of Staff:** General Joseph F. Dunford
- **Air Force Chief of Staff:** General David L. Goldfein
- **Chief Master Sgt. of the Air Force:** CMSAF Kaleth O. Wright
- **Commander, Air Education and Training Command:** Lt. Gen. Steven L. Kwast
- **Air University Commander:** Lt. Gen. Anthony J. Cotton
- **Commander of the Holm Center:** Brigadier General Billy D. Thompson
- **AFJROTC Director:** Col. Paul C. Lips

Core Values

1. Integrity First
2. Service Before Self
3. Excellence in All We Do

Cadet Honor Code

- I will not lie, cheat or steal, nor tolerate those among us who do.

AFJROTC Mission

- Develop citizens of character dedicated to serving their nation and community.

AFJROTC Cadet Creed

- I am an Air Force Junior ROTC Cadet.

I am connected and faithful to every Corps of Cadets who served their community and nation with patriotism.

I earn respect when I uphold the Core Values of Integrity First, Service Before Self, and Excellence in All We Do.

I will always conduct myself to bring credit to my family, school, Corps of Cadets, community, and to myself.

My character defines me. I will not lie, cheat, or steal. I am accountable for my actions and deeds.

I will hold others accountable for their actions as well.

I will honor those I serve with, those who have gone before me, and those who will come after me.

I am a Patriot, a Leader, and a Wingman devoted to those I follow, serve, and lead.

I am an Air Force Junior ROTC Cadet.

USAF Mission

- To fly fight and win... in air, space, and cyberspace.

Code of Conduct

- Article I: I am an American, fighting in the forces which guard my country and our way of life. I am prepared to give my life in their defense.
- Article VI: I will never forget that I am an American, fighting for freedom, responsible for my actions, and dedicated to the principles which made my country free. I will trust in my God and in the United States of America.

Important Dates

- Memorial Day - Last Monday in May **(05/27/2019)**
- D-Day (Allied Invasion of Normandy) - June 6th, 1944 **(06/06/2019)**
- Flag Day - June 14th **(06/14/2019)**
- Independence Day - July 4th **(07/04/2019)**
- Labor Day - First Monday in September **(09/03/2018)**
- Patriot Day - September 11th **(09/11/2018)**
- US Air Force's Birthday (The National Security Act of 1947) - September 18th, 1947 **(09/18/2018)**
- Veterans Day (Armistice Day) - November 11th **(11/11/2018)**
- Pearl Harbor Day (Japanese attack on Pearl Harbor, 1941) - December 7th **(12/07/2018)**

Appearance Regulations

- Necklaces can't show above open or closed collar of the shirt or through it
- No colored/rubber awareness bracelets, only 1 single band bracelet or watch allowed
- You may wear up to 3 conservative rings
- Hair must be a natural color if dyed

Male

- Clean-shaven without hair extending past the bottom of the upper lip
- Hair can't be longer than 1¼ inches on top and ¼ inch around the sides of the head, hair can't touch the ears or show past the edge of the flight cap
- Sideburns are straight and don't extend past the natural opening of the ear

Female

- Long hair is smoothed back into a bun/roll that doesn't exceed 3 inches in bulk, all hair cannot exceed past the bottom edge of the collar
- Only pins, combs, or barrettes similar to hair color are allowed to be worn
- Earrings can only be small, conservative, spherical, and pearl white, gold, or silver in color

Uniform Regulations (Service Dress)

- **Flight Cap:** Placed firmly on the cadet's head about 1 inch above their right eyebrow and tilted slightly to the right.
- **Shoes:** "Sir/ma'am, this cadet shine their shoes for 15 hours, sir/ma'am." "Sir/ma'am, this cadet shined their shoes 1 hour a day, 5 days a week, for 3 weeks with their team, sir/ma'am."
- **Nametag:** Centered between the right arm seam and lapel and bottom edge parallel to top of welt pocket.
- **Unit Patch:** Places $\frac{1}{2}$ to 1 inch below the right shoulder seam and centered.
- **Grade Insignia/ Ranks:** Placed halfway up the lapel seam and resting but not over it, bottom of the rank horizontal to the ground.
- **AEJROTC Patch:** Placed $\frac{1}{2}$ to 1 inch below the left shoulder seam and centered.
- **Ribbons:** Centered, on but not over the edge of the left pocket.
- **Badges:** Placed $\frac{1}{2}$ above the nametag or ribbons and centered horizontally.
- **Medals:** Placed directly under ribbon bar, centered and parallel to the ground.
- **Flight Cap Insignia:** Centered top to bottom and $1\frac{1}{2}$ inches from the front of the cap.

Additional Notes

- Never put your hands in your pockets and always ask for permission to break the position of attention before moving.
- **Always speak with complete confidence** even if you're unsure of your answer.
- Don't lock your knees and make sure to stay hydrated/energized at all times.
- Whenever referring to yourself, refer to yourself as "this cadet".
- Practice spelling your name both backwards and forwards with the phonetic Alphabet.
- Memorize your ribbons and how exactly you earned such ribbon.
- Memorize the names of your fellow cadets around you by rank and last name.

Phonetic Alphabet

A	ALPHA	N	NOVEMBER
B	BRAVO	O	OSCAR
C	CHARLIE	P	PAPA
D	DELTA	Q	QUEBEC
E	ECHO	R	ROMEO
F	FOXTROT	S	SIERRA
G	GOLF	T	TANGO
H	HOTEL	U	UNIFORM
I	INDIA	V	VICTOR
J	JULIET	W	WHISKEY
K	KILO	X	X-RAY
L	LIMA	Y	YANKEE
M	MIKE	Z	ZULU

Grade & Rank Structure (Officers)

Pay Grade	Title	Abbreviations	Grade Insignia
O-10	General	Gen.	Four silver stars in a line
O-9	Lieutenant General	Lt. Gen.	Three silver stars in a line
O-8	Major General	Maj. Gen.	Two silver stars in a line
O-7	Brigadier General	Brig. Gen.	A silver star
O-6	Colonel	Col.	A silver eagle
O-5	Lieutenant Colonel	Lt. Col.	A silver leaf
O-4	Major	Maj.	A gold leaf
O-3	Captain	Capt.	Two connected silver bars

O-2	First Lieutenant	1st Lt.	A silver bar
O-1	Second Lieutenant	2nd Lt.	A gold bar

Grade & Rank Structure (Enlisted)

Pay Grade	Title	Abbreviations	Grade Insignia
E-9	Chief Master Sergeant	CMSgt.	Chevron of 5 stripes plus 3 inverted stripes
E-8	Senior Master Sergeant	SMSgt.	Chevron of 5 stripes plus 2 inverted stripes
E-7	Master Sergeant	MSgt.	Chevron of 5 stripes plus 1 inverted stripe
E-6	Technical Sergeant	TSgt.	Chevron of 5 stripes
E-5	Staff Sergeant	SSgt.	Chevron of 4 stripes
E-4	Senior Airman	SrA	Chevron of 3 stripes
E-3	Airman First Class	A1C	Chevron of 2 stripes
E-2	Airman	Amn.	Chevron of 1 stripe
E-1	Airman Basic	AB	None

Good Luck!